

Medicaid Administrative Claiming (MAC) Financial Contact:

This serves as official notification that Health and Human Services Commission (HHSC) has authorized Fairbanks, LLC to **close** the MAC financials for the 4<sup>th</sup> quarter, federal fiscal year 2016; July – September 2016 (Q4 JS16).

As of the cutoff, your entity had not yet submitted their MAC financial report. As a result, you have been locked out of your report on the State of Texas Automated Information Reporting System (STAIRS) located on the Fairbanks LLC website.

The following resources are available to assist you.

For questions regarding the completion and submission of the MAC Financial, contact the HHSC MAC Team at 512-462-6200 or [MAC@hhsc.state.tx.us](mailto:MAC@hhsc.state.tx.us).

For questions regarding access to STAIRS, please contact the Fairbanks Client Information Center at 888-321-1225 or [info@fairbanksllc.com](mailto:info@fairbanksllc.com).